**October 2016 ORA Steering Committee Meeting**

*Attendance: Esther, Eddy, Diane M, Diane F, Glenn, Sharon, Brauna, Linda*

**Dates to Remember**:

November 5-6: TOA 7-9pm/COA 10:30a-4:30p (and everyone out by 6pm!)

December 4: Social event at Esther’s

**Treasurer Report:**  37 current members. Future finance meeting with Eddy, Esther, Glenn and Lou will cover budget, protocols, and contingencies including backup plan for Glenn’s absences.

* Eddy will get an invoice for Glenn to pay balance for COA rental.

**Membership:** Linda will email past members who haven’t paid to see if interested in membership, and send the welcome to ORA email to new members. Linda will update the roster and send it to the Board before posting on the website.

**Website**: Eddy (and hopefully Diane M and Linda) is planning to meet with Summer to get website updated in November. Current website plan is to include the roster, minutes, show instructions, JAM schedule, etc. in the members only section. The instructions for getting into that section are:
     1. Go to our website:    [northwestjewishartists.org](http://northwestjewishartists.org/)

     2.  On the right of the screen, beneath "ORA Administrative Information," click on "Log in."

 3. Enter the password:  OraAdmin16!   (including the exclamation point).

**Publicity:** Brauna will be handling postings for Grapevine and send news blast/press release to Fed, JCC, local papers. Guest artist Renata Dollinger info will be on the notices.

* Individual shul members will be identified as contacts for the synagogues, and Brauna will send the info to them for passing along.
* Esther will have a photo taken of Diane F’s tallis for the new banner.

**Education:** New badges are good and are $10 (to ORA); invoices to Glenn for payment.

* December event 12/4 2-3:30pm at Esther’s. Latkes. Cradleboard debut. Small discussion groups.
* Sharon will send an email to members announcing the Hannukah Social and cradleboards.

**COA/TOA**: Full at 24 participants.

* Linda has yet to hear back from Potter’s Vineyard re: potential wine sampling.
* Have some raffle items, others to come for creation of 5 packages.
* Food donations are coming along: Gomper’s/Umbacht/Mother’s--appetizers need to be picked up.
* Suggestions: TJ’s for Bollywood Popcorn and/or donation; Odwalla/other designer softdrink; small water donation from Costco or FMeyers; Tastebud to be approached for pizza donation; wrapped chocolates at checkout.
* Checkout people: Eddy will contact non-participant members to request help.
* MJCC co-sponsorship= promoting event (flyers, poster, programs, blasts, etc.) They need a table for MJCC promo (can be at checkout).
* COA music: George/Rich on piano and agreed to hire Tim for guitar. They’ll divide up the time.
* Signs are ready and at Neveh. Esther will see if she can arrange for hanging them outside.
* Sharon: folders and name placards for booths; Diane F: instructions & raffle info cards for booths
* Diane F & Ro will hold a meeting for new COA participants at JCC

**Neveh Shalom:**  Leslie needs 1 more artist for 11/9—1/6/17 show and 4+ artists for 3/8—5/5/17 show.

**Future Meetings:**

* November 15th 6pm—@Sharon’s w/Chinese takeout [potential skype w/Linda and Diane M]
* December 4th—3:30 after social event @Esther’s